



**Sardis Secondary  
Grad Handbook  
2019-2020**

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### February

- Due—PSI Choices Form at: [www.studenttranscripts.gov.bc.ca](http://www.studenttranscripts.gov.bc.ca)
- Order your Sardis grad wear for April delivery
- **February 3**—Commencement ticket purchases via email (\$7 per ticket) log in on website
- **February 11**—Group 1 Scholarship Applications due
- Donations for the Grad Auction.... Have you brought items in yet?
- **February 20—Grad Information Meeting GIM**
- **February 25**—Group 2 Scholarship Applications due
- Grad Auction...buy your tickets (\$15) and attend!!
- Grad information updated at [www.myBlueprint.ca](http://www.myBlueprint.ca)

### March

- **March 11—Grad Auction at 5pm**
- Grad information updated at [www.myBlueprint.ca](http://www.myBlueprint.ca)

### April

- **April 14**—Dogwood District Authority Award Applications due
- **April 15—last day of term 3. Must be in good standing to participate in grad events.**
- April 14-20—Numeracy Assessment Write or Rewrite
- **April 22—Grad Information Meeting GIM**
- **April 28** Guest Applications available at the office (limited number)
- **April 28– May 29** Prom and Dry Grad tickets on sale
- **April 28—May 29** Book a banquet table with 9 friends at the office (must have purchased a B&D ticket to request a table)
- **April 30**—last day to request extra commencement tickets

### May

- **May 20** - Athletic Banquet
- **May 21—Grad Information Meeting**
- Book a banquet table with friends at the office (must have purchased a B&D ticket to request a table)
- **May 25-29 pick up** Commencement tickets at the office
- **May 27/28 pick up** Scholarship and Awards Invitations in the Falcon's nest @ 2:45
- **May 29**—last day to submit banquet tables requests. After this, you will be assigned to a table.
- **May 29**—last day to buy prom tickets and/or submit guest applications

### June

- **June 1– pick up** grad gown packages in pit @ 2:45
- **June 2**—attend Scholarship and Awards evening@ 6:00 pm
- **June 5**—commencement rehearsal & lunch @ 8:45—12:00 pm
- **June 5**—attend Commencement at Prospera; be there @ 5:00
- **June 8-12 pick up** Banquet & Dance tickets at the office
- **June 17**—last day of classes
- **June 18—24** Assessment & Reporting Week
- **June 22—23** Provincial Exam Rewrite (English and Com)
- **June 24**—Banquet and Dance @ 5:00 at Ramada Inn Abbotsford
- **June 24**—attend Community Dry Grad following the Banquet and Dance @ Leisure Center Chilliwack 11:00 pm—5:00 am
- **June 26**—Report Cards available

## Grad Checklist

### September

- **Sept 16—Post secondary information night 6:00 pm**
- **September 19—Grad Information Meeting GIM**
- Begin **CLC** at [www.myBlueprint.ca](http://www.myBlueprint.ca)
- Read through Grad Handbook
- Check your Graduation Status (meeting Grad requirements)
- Online application form for post-secondary at:  
[www.educationplannerbc.ca](http://www.educationplannerbc.ca)
- Online PSI form at [www.studenttranscripts.gov.bc.ca](http://www.studenttranscripts.gov.bc.ca)
- **Sept 16– Oct 4 (11:45pm)**—Book Grad Portrait appointments
- **October 3 & 4** Grad Rings on sale in the PIT at lunch

### October

- **October 1** Begin applications to PSIs for September 2020
- **CLC** continued at [www.myBlueprint.ca](http://www.myBlueprint.ca)
- **October 2 @ 6pm Parents** attend Grad Parent Information Evening
- **Sept. 16-Oct. 4** Book appointment for your Grad portraits
- **October 5-15** Grad portraits
- **October 17 @ 6:30** Attend **Financial Opportunities Evening**
- **Oct 28**—UBC Info session lunch in the theatre

### November

- **Nov 6-7** English and, Communications, Provincial Exam and Numeracy Assessment Rewrites
- **CLC** continued at [www.myBlueprint.ca](http://www.myBlueprint.ca)
- Check your Transcript Verification Form (TVR) in Counselor Session (Flex)
- **November 21, 28, Dec 5, 12, 19** TVR verifications + PSI s
- **November 14—Grad Information Meeting GIM**
- **Nov 15** Grad Cruise
- **Nov 21**—University of Alberta presentation—flex
- **Nov 25** Grad photo retakes

### December

- Internal Scholarship Meetings in B208 at lunch—Ms. Christensen
- **CLC** continued at [www.myBlueprint.ca](http://www.myBlueprint.ca)
- Donations for the Grad Auction .... Have you brought items in yet?
- Commencement data forms available at office counseling center
- External Scholarship Meetings in B208 at lunch—Ms. Christensen

### January

- Donations for the Grad Auction .... Have you brought items in yet?
- Complete scholarship packages with reference letters
- Scholarship Meetings in B208 at lunch—see Ms. Christensen for details
- Check TVR to make sure you meet the Graduation requirements.
- **January 20-24 Assessment & Reporting Week**
- **January 30—Grad Information Meeting GIM**
- **January 31 DUE—CLC—needs to be completed to graduate**
- **January 31—Commencement data forms due**
- Grad information updated at [www.myBlueprint.ca](http://www.myBlueprint.ca)

\*\* Remember to check the school website for updates to this checklist

## **Message to Parents**

We know you are extremely proud and excited about this BIG year! We strongly encourage you as parents to get involved and help out with the Grad Activities. There are a lot of activities where help is needed and input is always appreciated. There will be a Grad **Parent** Information Evening Meeting on the evening of **October 2 at 6:00 p.m.** and we hope to see you there. Please check the school website regularly [www.sardissesecondary.ca](http://www.sardissesecondary.ca) for updates. If you have any questions about a specific event, please contact the Sponsor Teacher for that function.

## **Sponsor Teachers**

Sponsor Teachers are teachers who have volunteered their time to oversee a particular Grad event. If you are interested in helping them out please see them directly.

GT portfolio ( <b>Jan 31 due</b> ).....	Ms. Schramm/Mr. Bernard
Scholarships, Bursaries and Awards.....	Ms. Christensen
Yearbook.....	Mr. Grenier
Grad Auction (March 11).....	Mr. Bernard
Awards Ceremony (June 2).....	Mr. Watt
Commencement Ceremonies (June 5).....	Mrs. VanWinkle/Mr. Sandberg
Grad Banquet and Dance (June 24) .....	Mrs. Clayton
Community Dry Grad (June 24).....	Mr. Bernard

## **Provincial Assessments and Graduation Status**

In order to graduate, students must complete a minimum of 80 credits (grade 10-12 courses) of which some, specific courses are required and some are elective (see the chart following). In addition, every student graduating in 2020 must complete a provincial numeracy assessment. Most students did this in their grade 11 year. If they didn't, they will need to do this assessment this year. The three opportunities to write, or re-write, this assessment are in November, January and April ONLY. You cannot graduate without this required assessment. See your counsellor or Vice Principal to register. Students in the French Immersion program are also required to write the Fra12 exam in June. See Mr. Hawkenson for more information. If you have questions about your graduation status, please see your counsellor.

## Graduation Requirements At a Glance Requirements - What You Need to Graduate

4

Subject Area	Minimum Credits
Planning 10 or CLE 10	4
a Language Arts 10	4
a Language Arts 11	4
a Language Arts 12	4
a Mathematics 10	4
a Mathematics 11 or 12	4
a Fine Arts and/or Applied Skills 10, 11 or 12	4
Social Studies 10	4
a Social Studies 11 or Political Studies 12 or FNS 12 or Hi 12 or Phil 12 or Law 12 or Geog 12 or Social Justice 12	4
Science 10	4
a Science 11 or 12	4
Physical Education 10	4
	<b>48 credits</b>
<b>ELECTIVE COURSES</b>	
Students must earn at least 28 elective credits ( <b>12</b> credits at the grade 12 level in addition to Language Arts 12)	Minimum Credits
Additional Grade 10-12	<b>28</b>
<b>CAREER LIFE CONNECTIONS</b>	
Students must earn 4 credits for Career Life Connections and <b>do not</b> graduate without it	4
<b>OVERALL TOTAL</b>	<b>80</b>
<p>* Of the 80 credits for graduation, at least 16 must be at the Grade 12 level, including a Grade 12 Language Arts course. Others may be required or elective courses for Post Secondary Institutions (PSIs). *Also need to write the Numeracy Assessment</p>	

### Community Dry Grad

Date: June 24th  
Time: 11:00pm until 5:00am the next morning  
Location: Leisure Landing Sports Center

Once the Banquet and Dance is over the night is just beginning!! There are plenty of fun things to do including casino games, character artists, games, bands, food and drinks. Grads should wear comfortable clothing and shoes as this is an activity packed event. Tickets will be available at the main window at the school office between April 14-May 29.

### Grad Auction

Date: March 11  
Time: 5:00pm

Grade 12 students are asked to bring in business and community donations in the form of product or gift certificates prior to the event. 50% of the value of the auctioned donation will go directly into the student's grad account to pay for graduation tickets (prom, dry grad and grad cruise). The remainder of the funds raised go toward reducing graduation event costs and supporting student scholarships for our Grad Legacy Fund.

### Graduation Fee

The Graduation fee of **\$70.00** covers the cost of commencement including the grad gown, cap, tassel, stole, memento, one 5x7 grad photo and diploma, facility rental, and decorations.

### Guest Application for Grad Events

Grads **may apply** to bring a guest to grad events (Grad Cruise, Grad Banquet and Dance, Dry Grad) however, the number of guests depends on space available. These are school events, and therefore the school reserves the right to deny guest applications. **All guests must be a secondary student (gr 10-12) from the Chilliwack School District and will require a character reference from an SD#33 school principal or vice principal.** Guest applications will be available at the office **April 28, 2020**. Students attending the April 25 GIM will be first in line to receive a guest application—distributed at the GIM. Guest applications for prom must be returned by May 29, 2020.

### Grad Information Meetings (GIM)

There will be a series of **Grad Information Meetings** that inform the students of important dates and information regarding grad events. The GIMs are on the following dates: **September 19, November 14, January 30, February 20, April 23, May 21**

- Come to the ceremony already dressed in your gown with clothes underneath. (Guys: black dress pants, white dress shirt and black dress shoes. Girls: skirts or dresses with dress shoes). Students keep their gowns, hats and stoles. Gowns must be worn throughout the ceremony.
- If you want to take pictures at Prospera Centre arrive early and take the pictures with your family before the ceremony. Grads remain in seats during ceremony.

**You must be in the Processional line up by 5:30. NO LATER!**

### Grad Gowns

- Grad Gown packages will be distributed in the PIT on **June 1 at 2:45**

### Commencement Rehearsal

- **June 5th** at Prospera Centre (the morning of Commencement)
- All Grads are bussed to and from the Centre at 8:45 a.m.
- **NO EXCEPTIONS! Report to period 1 first.**
- Following the June 5 rehearsal, Grads will be bussed back to Sardis Secondary for a lunch (provided)
- There will be no afternoon classes for Grade 12s

### Commencement Data Form

This form is located on your **myBlueprint**. It is important to fill it out and return it to the Main Office so we can order your graduation gown in the **correct size**. You need to write a brief statement which will be read as you cross the stage. This also ensures that your name (spelled correctly) appears in the Grad program. **January 31st** is the last date for submission.

### Commencement Tickets

Graduates will receive 2 tickets for commencement. Tickets are picked up from the office **May 25—29**. Four (4) additional tickets may be requested via email between February 3 and April 30. After April 30, you will be put on the waitlist, and distribution will be limited to availability. Additional tickets cost \$7 per ticket and payment must be made at the time of pickup. All guests must have a ticket to be admitted to commencement.

### Grad Banquet and Dance

Prom is a formal event where students dress up and spend a memorable evening together. Grads will share in a gourmet buffet dinner. There will be a brief formal program and then Grads dance the night away. Students purchase tickets at the office between April 14 and May 29. For a table (seating for 10 per table) - process for table seating TBA. Prom tickets are picked up in the office **June 8-12**.

Date: June 24th  
 Location: Ramada Inn, Abbotsford (**bussing will be mandatory to the site for all students**)  
 Time: 5:00pm

### Career Life Connections (CLC) 4 credits

- **All students must complete CLC in order to graduate.** This year a mark (%) will be given for CLC.
- Students are expected to complete a number of assignments that will demonstrate their Self-Awareness, Ability to work with others, collaborate and communicate, Career Knowledge and Career Awareness.
- Students will be given a rubric for how their mark (%) will be earned.
- An exit interview will be completed as the final activity for CLC.
- More information will be shared at the first Grad Information meeting, September 19.
- Make sure you have created your account for your CLC portfolio at [www.myblueprint.ca](http://www.myblueprint.ca) (new user activation key is "sardis")
- **CLC is due January 31, 2020**

### CLC Timeline

#### September 2019

- CLC presentation to all Grade 12 students in first Grad Information Meeting on **September 19**
- Students should have set up their **myBlueprint** account and been working on portfolio fundamentals. If you have questions about CLC, contact your **supervisor (Mr. Bernard A-K or Ms. Schramm L-Z)**

#### January 31, 2020

- All CLC requirements **MUST** be completed

#### April 15, 2020 (end of term 3)

- Students who have not completed the CLC requirements will be removed from the Graduation list. **Students will not be able to attend graduation activities until CLC requirements have been met.**

### Grad Portraits

Grad portraits are separated from the regular school pictures and will be taken by a professional photographer from **October 5-15** in the McAstocker Theatre at Sardis Secondary. Book an appointment for portrait sittings September 16—October 4 (11:45pm) at [https://www.signupgenius.com/go/sardis\\_2020\\_grad\\_photo\\_sign\\_up](https://www.signupgenius.com/go/sardis_2020_grad_photo_sign_up)  
 This portrait will be shown at commencement.

## Grad Rings

Grad rings can be purchased through Jostens Grad Rings. There will be here in the PIT **October 3 and 4** at lunch. Orders may be placed by contacting Annette Van de Kamp at 604-341-4321 or 1-888-746-4626.

## Grad Information

Important information will be provided at Grad Information Meetings held on specific dates during Flex. As well, information and input (survey, grad forms, etc) will be required by Grads through their **my-Blueprint** website. This gives Grads the opportunity to have input into the Prom theme (colors, flowers, etc.), and selecting a class Valedictorian. It is important to have your voice heard.....this is your Graduation!! Make sure you are at the **Grad Info Meetings (see pages 10/11 for dates)**.

## BC Post Secondary Institution (PSI) Information Night

On **September 16th at 6:00 pm**, various universities and colleges will be at Sardis Secondary to present information on their institutions. Come to an evening of information and opportunities to have questions answered. Students and parents will be able to attend 2 information sessions and then a minifair. See Ms. Christensen for more information. Please note: UBC will attend an information session in the theatre on October 28 at lunch.

## Scholarships, Bursaries and Awards

**Financial Opportunities Evening** provides parents and students with information about the process of applying for money to assist with post secondary costs. Mark **October 17** at 7:00-8:00pm in the PIT on your calendar for this year's informative meeting. Organizations want to give money away to deserving students, BUT you must apply. All scholarships, bursaries and awards will be formally presented at the Awards, Bursaries and Scholarships Evening on **June 2, 2020**.

## Post-Secondary Application and PSI Choices Form

The Ministry of Education will send your transcripts, for free (up to 25), to a post secondary institution (PSI) of your choice once final marks are complete in June. To direct the sending of your transcripts, you must complete a form online at [www.studenttranscripts.gov.bc.ca](http://www.studenttranscripts.gov.bc.ca). Students must log into their secure account and complete the form by June 20. In November you will be asked to attend the Transcript Verification session with your counsellor. During this session you will verify that your transcript information is correct, be led through the PSI choices form completion and receive assistance/direction on how to apply for PSIs at [www.educationplannerbc.ca](http://www.educationplannerbc.ca) Students should start applying to PSIs beginning of October 1st.

## Graduation Events

**As the grad events take place, school administration has a responsibility to ensure that all guests in attendance will conduct themselves appropriately, be respectful to all other graduates and guests, and comply with requests/follow direction from school staff.**

### NOTE:

- All guests must be a secondary student (gr 10-12) from the Chilliwack School District
- All guests will be required to have a character reference from an SD#33 school principal or vice-principal
- For all grad functions outside of the City of Chilliwack, transportation will be provided by the School District, and it is expected that the guest will use the provided transportation.

**\*PLEASE NOTE:** These are events that are free of drugs and alcohol. Students that come to these events suspected to be or under the influence or in possession of drug or alcohol will not be admitted. There will be no refunds. All school rules apply. If it becomes apparent that a student is under the influence, he/she will be directed to leave. RCMP are in attendance. There are **NO in and out privileges... once you leave you will not be allowed back in!** (Auction, Commencement, Grad Cruise, Grad Prom, Dry Grad) At the end of Term 3, **April 15**, you MUST be in a position to complete the course requirements necessary to graduate by June 2020. If you are not in a position to graduate, you are **NOT** eligible to participate in the Commencement ceremonies, Grad Prom, and Dry Grad.

## Grad Cruise

Grads are invited to participate in the Annual Grad Cruise in Vancouver on **Friday, November 15**. Enjoy the great views of the North Shore as well as the lights of the downtown along Vancouver Harbour, Granville Island, False Creek and more. The cost of **\$65** includes dinner, dance and transportation.

## Commencement Ceremony

This is a formal ceremony sponsored by the staff and administration of Sardis Secondary School for parents and the community.

Date:	Friday, June 5, 2020
Time:	6:00 pm (Grads need to be in line by 5:30)
Place:	Prospera Centre

**Grads—please be at Prospera Centre by 5:00. DO NOT BE LATE!**  
Things to know about Commencement night:

- This is a formal ceremony. Students must remain in their seats in gown and cap once commencement starts, and remain until the processional leaves at the end of the ceremony.
- Student and audience behavior is expected to be consistent with a formal ceremony of this type. (no noise makers, socializing during ceremony, leaving for pictures or visiting, etc) Inappropriate behavior diminishes the quality of the ceremony for everyone.