

WORK 30 FORM (30 HOURS VOLUNTEER OR WORK EXPERIENCE)

STUDENT'S EVALUATION

Student Name: _____

Employer: _____ Phone: _____ Supervisor: _____
 Address: _____ Work Dates: _____

Please describe the type of work done and the tasks/duties performed:

Please check (✓) the employability skills that you practiced during your placement:

- | | | |
|---|--|--|
| <input type="checkbox"/> Communication | <input type="checkbox"/> Positive Attitude | <input type="checkbox"/> Working with Others |
| <input type="checkbox"/> Information Management | <input type="checkbox"/> Responsibility | <input type="checkbox"/> Organized Planning |
| <input type="checkbox"/> Use of Numbers | <input type="checkbox"/> Adaptability | <input type="checkbox"/> Problem Solving |
| <input type="checkbox"/> Willingness to learn | <input type="checkbox"/> Workplace Safety | <input type="checkbox"/> Effective Time Management |

Please rate the following by circling the numbers as they apply to your work experience:

1 – Poor 2 – Fair 3 – Good 4 – Excellent

- | | | | | | |
|----|---|---|---|---|---|
| 1. | The employer's effort to provide a good work experience was... | 1 | 2 | 3 | 4 |
| 2. | The supervisor's help when needed was... | 1 | 2 | 3 | 4 |
| 3. | The variety of assigned tasks was sufficient to make the job interesting... | 1 | 2 | 3 | 4 |
| 4. | The working conditions and atmosphere for this type of work were.... | 1 | 2 | 3 | 4 |
| 5. | My feelings of acceptance by regular employees was.... | 1 | 2 | 3 | 4 |
| 6. | For an understanding of this occupation, this work experience was..... | 1 | 2 | 3 | 4 |
| 7. | I believe my work performance was.... | 1 | 2 | 3 | 4 |

Please answer the following statements with:

Yes / Possibly / No

- | | | |
|----|--|-------|
| 1. | I was punctual and completed all tasks assigned. | _____ |
| 2. | I have more self-confidence as a result of this work experience. | _____ |
| 3. | I now have a more realistic view of this occupation. | _____ |
| 4. | I am interested in more preparation for this area of work. | _____ |
| 5. | I will seek information about other occupations. | _____ |
| 6. | I will encourage other students to participate in Work Experience. | _____ |

How did this experience:

- a. Enhance your Employability Skills: _____

- b. Enhance your Life Skills: _____

- c. Benefit your Community: _____
