WORK 30 FORM (30 HOURS VOLUNTEER OR WORK EXPERIENCE)

	STUDENT'S EVALUATION	Student Name:					
Employer:	nployer: Phone: Supervisor:						
Address: Work Dates:							
Please descri	be the type of work done and the tasks/duties performed:						
Please check	($\sqrt{\ }$) the employability skills that you practiced during your	placement:					
	Communication Positive Attitude	☐ Working with					
	nformation Management ☐ Responsibility ☐ Organized Plan Ise of Numbers ☐ Adaptability ☐ Problem Solving						
	e of Numbers						
			C				
Please rate ti	the following by circling the numbers as they apply to your volume $1 - Poor 2 - Fair 3 - Good 4$	work experience: – Excellent					
1.	The employer's effort to provide a good work experience	was	1	2	3	4	
2.	The supervisor's help when needed was		1	2	3	4	
3.	The variety of assigned tasks was sufficient to make the jo	b interesting	1	2	3	4	
4.	The working conditions and atmosphere for this type of wo	ork were	1	2	3	4	
5.	My feelings of acceptance by regular employees was		1	2	3	4	
6.	For an understanding of this occupation, this work experie	nce was	1	2	3	4	
7.	I believe my work performance was		1	2	3	4	
Please answe	er the following statements with:		Yes / Pos	sibl	y /	No	
1.	I was punctual and completed all tasks assigned.		=				
2.	I have more self-confidence as a result of this work experie	ence.					
3.	I now have a more realistic view of this occupation.						
4.	I am interested in more preparation for this area of work.		-				
5.	I will seek information about other occupations.		-				
6.	I will encourage other students to participate in Work Expe	erience.					
How did this	experience:						
a.	Enhance your Employability Skills:						
b.	Enhance your Life Skills:						
c.	Benefit your Community:						

File: O/Grad Transitions

EMPLOYER WORK 30 FORM

EMPLOYER'S VERIFICATION

Employer: Phone:			Supervisor				
Address: Phone:							
FUNDAN	MENTAL SKILLS						
1.	Communication - reads and understands information - writes and speaks so others can understand - listens and asks questions	Excellent	Good	Fair	Poor	N/A	
2.	Information Management - locates, gathers and organizes information - analyzes and applies knowledge and skills						
3.	Use of Numbers - decides what needs to be measured/calculated - observes and records data appropriately - makes estimates and verifies calculations						
4.	Critical Thinking and Problem Solving - assesses situations and identifies problems - evaluates and implements appropriate solutions - acts on opportunities for improvement						
PERSON 5.	AL MANAGEMENT SKILLS Attitudes and Behaviours - exhibits honesty and integrity - recognizes good efforts of self and others - shows interest, initiative and effort						
6.	Responsibility - plans and manages time and resources - assesses, weights and manages riks - is accountable for actions						
7.	Adaptability - can work independently or as part of a team - can carry out multiple tasks and projects - learns from mistakes and accepts feedback						
8.	Learning - willing to continuously learn and grow - sets learning goals - accesses opportunities for learning and growth						
9.	Workplace Safety - is aware of, and acts in accordance with personal and group health and safety practices and procedures						
	Work with Others - is flexible, respectful and open to ideas and opinions of others - shares information and opinions openly - manages and resolves conflict when appropriate						
11.	Participation - carries out tasks from start to finish - works to agreed quality standards and specifications - uses appropriate tools and technology for tasks/projects						
	11 11	Is/Was	Is/Was WCB in effect at your site? Y / N				

Employer/Supervisor Signature Date Total Hours