



**Sardis Secondary
Grad Handbook
2022-2023**

Table of Contents

Message to Parents.....	page 3
Sponsor Teachers	page 3
Provincial Assessments and Graduation Status	page 3
Graduation Requirements	page 4 & 5
Grad Photos.....	page 5
Grad Rings	page 5
Yearbook	page 5 & 6
Scholarships, Bursaries and Awards.....	page 6
Post-Secondary Application and PSI Choices Form	page 6
Grad Activities.....	page 6 & 7
Commencement Ceremony	page 7
Commencement Ceremony Rehearsals.....	page 7
Commencement Data Form	page 8
Commencement Invitations	page 8
Grad Christmas Carol Ship Cruise.....	page 8
Banquet and Dance.....	page 8
Community Dry Grad.....	page 9
Grad Auction.....	page 9
Graduation Fee	page 9
Guest Application	page 9
Grad Information Meetings.....	page 9
Grad Checklist.....	page 10 & 11

FEBRUARY

- ◆ Due—PSI Choices Form at: www.studenttranscripts.gov.bc.ca
- ◆ Order your Sardis grad wear for April delivery
- ◆ **February 1**—Commencement ticket purchases via email (\$7 per ticket) log in on website
- ◆ **February 8-9**—Grad Photo Retakes
- ◆ **February 9—Grad Information Meeting**
- ◆ **February 9—Group 1 Financial Award Applications due**
- ◆ **February 23—Group 2 Financial Award Applications due**

APRIL

- ◆ **April 4** Prom Guest Applications available online (limited number)
- ◆ **April 4– May 27** Prom and Dry Grad tickets on sale online
- ◆ **April 4–May 27** Book online a banquet table for 10 people (must have purchased a B&D ticket to request a table)
- ◆ **April 12**—Dogwood District Authority Award Applications due
- ◆ **April 13—Grad Information Meeting**
- ◆ **April 20**—last day of term 3. **Must be in good standing and CLC completed to participate in grad events**
- ◆ **April 24-27**—Numeracy and Literacy Assessments Write/Rewrite
- ◆ **April 29**—last day to request extra commencement tickets

MAY

- ◆ **May 18—Grad Information Meeting**
- ◆ Book a banquet table with friends at the office (must have purchased a B&D ticket to request a table)
- ◆ **May 25-** Athletic Banquet at SSS
- ◆ **May 29 onwards pick up** Commencement tickets at the office
- ◆ **May 24-25 pick up** Scholarship and Awards Invitations in the Falcon's nest @ 2:45
- ◆ **May 30 onwards pick up** Banquet & Dance tickets at the office

JUNE

- ◆ **June 6**—last day to submit banquet table requests. After this, you will be assigned to a table
- ◆ **June 6**—last day to buy prom tickets and/or submit guest applications
- ◆ **June 6**—attend Scholarship and Awards evening@ 6:00 pm at Southside Church
- ◆ **June 14– pick up** grad gown packages in pit @ 2:45
- ◆ **June 15**– SSS Awards Breakfast (Academics, Citizenship, Service)
- ◆ **June 16**—Commencement rehearsal & lunch @ 8:45—12:00 pm
- ◆ **June 16**—Commencement at Chilliwack Coliseum; be there @ 5:00
- ◆ **June 22-23** Numeracy and Literacy Assessments Write/Rewrite
- ◆ **June 26-27** Assessment & Reporting Week
- ◆ **June 27**—last day of classes
- ◆ **June 28**—Banquet and Dance @ 5:00 at Clarion Hotel, Abbotsford
- ◆ **June 28**—Attend Community Dry Grad following the Banquet and Dance @ Landing Leisure Center Chilliwack 11:00 pm—5:00 am
- ◆ **June 30**— Report Cards available

Grad Checklist

SEPTEMBER

- ◆ **September 6—Grad Information Meeting**
- ◆ **Sept 15—Grad Parent Meeting on Zoom, 7:00 pm**
- ◆ Begin CLC (can use www.myBlueprint.ca)
- ◆ Read through **GRAD HANDBOOK** (school website)
- ◆ Check your Graduation Status (meeting Grad requirements)
- ◆ Online application form for post-secondary at: www.educationplannerbc.ca
- ◆ Online PSI form at www.studenttranscripts.gov.bc.ca
- ◆ **September 27 @ 6:00 pm** Attend **Unlock Your Future: The Key to Scholarships** with Brittany Palmer on ZOOM

OCTOBER

- ◆ **October 1** Begin applications to PSIs for September 2023
- ◆ **October 6 @ 6:30** Attend **Post Secondary School Information Session Night** at SSS
- ◆ **Oct 7, 19, Nov. 3, 9, 18, Dec 1 & 7** from **9am-7pm** Post-Secondary BC Virtual Fair
- ◆ **October 13-14** Grad Rings on sale outside the library at lunch

NOVEMBER

- ◆ **Nov 1-4** Numeracy and Literacy Assessments Write/Rewrite
- ◆ **Nov. 3, 9, 18, Dec 1 & 7** from **9am-7pm** Post-Secondary BC Virtual Fair
- ◆ **November 17—Grad Information Meeting**

DECEMBER

- ◆ **Dec 1 & 7** from **9am-7pm** Post-Secondary BC Virtual Fair
- ◆ Scholarship Meetings in Flex—Ms. Christensen
- ◆ **Commencement Data Forms** available online at the SSS website

JANUARY

- ◆ Complete scholarship packages with reference letters
 - ◆ Check TVR to make sure you meet the Graduation requirements
 - ◆ **Jan 9-13, 16-17 at SSS—Grad Photos**
 - ◆ **January 19—Grad Information Meeting**
 - ◆ **January 23-26** Assessment & Reporting Week and Provincial Numeracy and Literacy Assessments Write/Rewrite
 - ◆ **January 29**—Commencement data forms due
 - ◆ **January 26**— End of semester one
 - ◆ **January 26 CLC DUE**—needs to be completed to graduate
- ** *Remember to check the school website for updates to this checklist*

Message to Parents

We know you are extremely proud and excited about this BIG year! We strongly encourage you—as parents—to get involved and help out with the Grad Activities. There are a lot of activities where help is needed and input is always appreciated. There will be a virtual **Grad Parent Information Evening Meeting** in the future. Stay tuned for details. Please check the school website regularly www.sss.sd33.bc.ca for updates. If you have any questions about a specific event, please contact the Sponsor Teacher for that function.

Sponsor Teachers

Sponsor Teachers are teachers who have volunteered their time to oversee a particular Grad event. If you are interested in helping them out please see them directly.

CLC portfolio (**due Jan 26**).....Mr. Dartnell/Ms. Ego/Mrs. Lightle
Scholarships, Bursaries and Awards.....Ms. Christensen
Yearbook.....Mr. Grenier
Grad Auction (Mar 2).....Ms. Ego/Mrs. Lightle
Awards Ceremony (June 6).....Mrs. Clayton
Commencement Ceremonies (June 16).....Mrs. Piegsa/Mr. Werner
Grad Banquet and Dance (June 28)Mrs. Clayton/Mrs. Lightle
Community Dry Grad (June 28).....Ms. Schramm/Mr. Heisler

Provincial Assessments and Graduation Status

In order to graduate, students must complete a minimum of 80 credits in grades 10-12 courses; some courses are required and some are electives (see the chart following). In addition, **every student graduating in 2023 must complete a provincial numeracy assessment and two literacy assessments.** Most students did these in their grade 10 or 11 years. If they didn't, they will need to do these assessments this year. The four opportunities to write or re-write these assessments are in November, January, April and June. **You cannot graduate without these required assessments.** See your counsellor or Vice Principal to register. Students in the French Immersion program are also required to write the Fral 12 exam in June. See Mr. Hawkenson for more information. If you have questions about your graduation status, please see your counsellor.

Graduation Requirements At a Glance Requirements - What You Need to Graduate

Subject Area	Minimum Credits
Planning 10 or CLE 10	4
a Language Arts 10	4
a Language Arts 11	4
a Language Arts 12	4
a Mathematics 10	4
a Mathematics 11 or 12	4
a Fine Arts and/or Applied Skills 10, 11 or 12	4
Social Studies 10	4
a Social Studies 11 or Political Studies 12 or BCFP 12 or Hi 12 or Phil 12 or Law 12 or Geog 12 or Social Justice 12	4
Science 10	4
a Science 11 or 12	4
Physical Education 10	4
	48 credits
ELECTIVE COURSES	
Students must earn at least 28 elective credits (12 credits at the grade 12 level in addition to Language Arts 12)	Minimum Credits
Additional Grade 10-12 credits	28
Career Life Connections (CLC) Students must earn 4 credits for Career Life Connections and cannot graduate without it	4
OVERALL TOTAL	80
* Of the 80 credits for graduation, at least 16 must be at the Grade 12 level, including a Grade 12 Language Arts course. Others may be required or elective courses for Post Secondary Institutions (PSIs). *Also need to write the Numeracy 10, Literacy 10 and Literacy 12 Assessments	

Prom is a formal event where students dress up and spend a memorable evening together. There is a gourmet buffet dinner, a brief formal program and then Grads dance the night away. Students purchase tickets online between **April 3 and May 26**. For a table (seating for 10 per table), you go online and submit your names. Prom tickets are picked up in the office at the same time as commencement tickets.

Community Dry Grad

Date: June 28th
Time: 11:00pm until 5:00am the next morning
Location: Landing Leisure Sports' Center

Once the Banquet and Dance is over, the night is just beginning! There are plenty of fun things to do including casino games, character artists, games, bands, food and drinks. Grads should wear comfortable clothing and shoes as this is an activity packed event. Tickets will be available online beginning April 4, 2023.

Grad Auction

Date: March 2, 2023
Time: 5:00pm

Grade 12 students are asked to bring in business and community donations in the form of product or gift certificates prior to the event. 50% of the value of the auctioned donation will go directly into the student's grad account to pay for graduation tickets (prom, dry grad) or grad clothing. The remainder of the funds raised go toward reducing graduation event costs and supporting student scholarships for our Grad Legacy Fund.

Guest Application for Grad Events

Grads **may apply** to bring a guest to grad events (Grad Cruise, Grad Banquet and Dance, Dry Grad) however, the number of guests depends on space available. These are school events, and therefore the school reserves the right to deny guest applications. **All guests must be a secondary student (gr. 10-12) from the Chilliwack School District and will require a character reference from an SD#33 school principal or vice principal.** Guest applications will be available online beginning April 4, 2023. Guest applications for prom must be returned by **June 6, 2023**.

Grad Information Meetings (GIMs)

There will be a series of **Grad Information Meetings** that inform the students of important dates and information regarding grad events. The GIMs are on the following dates: **November 17, January 19, February 9, April 13, and May 18.**

- Come to the ceremony already dressed in your gown with clothes underneath. (Guys: black dress pants, white dress shirt and black dress shoes. Girls: skirts or dresses with dress shoes). Students keep their gowns, hats and stoles. Gowns must be worn throughout the ceremony.
- If you want to take pictures at the coliseum, arrive early and take the pictures with your family before the ceremony. Grads remain in seats during the ceremony.

You must be in the Processional line-up backstage by 5:30!

Grad Gowns

- Grad Gown packages are distributed in the PIT on **June 14th at 2:45**

Commencement Rehearsal

- **June 16th** at Chilliwack Coliseum (the morning of Commencement)
- All Grads are bussed to and from the coliseum at 8:45 a.m. after reporting to Period 1. NO EXCEPTIONS!
- Afterwards, Grads will be bussed back to SSS for lunch (provided)
- There will be no afternoon classes for Grade 12s

Commencement Data Form

This form will be completed in the Grad Information Meeting on January 19th. It is also available on the school website. This form indicates the correct spelling of your name, your graduation gown size and a brief statement that will be read as you cross the stage. Hand the form into the office once completed by **January 29th**.

Commencement Tickets

Graduates will receive 4 tickets for commencement. Tickets are picked up from the office **starting May 29th**. Four (4) additional tickets may be requested via email between **February 1– May 1**. After May 1, you will be put on the waitlist, and distribution will be limited to availability. Additional tickets cost \$7 per ticket and payment must be made at the time of pickup. All guests must have a ticket to be admitted to commencement.

Graduation Fee

The Graduation fee of **\$100** covers the cost of Commencement including the grad gown, cap, tassel, stole, memento, one 5x7 grad photo and diploma, facility rental, and decorations.

Grad Banquet and Dance (Prom)

Date: June 28, 2023
 Location: Clarion Hotel (mandatory bussing to the site)
 Time: 5:00pm

Career Life Connections (CLC) 4 credits

- **All students must complete CLC in order to graduate.** A final mark (%) will be given for CLC and will appear on your report card and transcript
- Students are expected to complete a number of assignments that will demonstrate their Self-Awareness, Ability to work with others, Collaboration and Communication, Career Knowledge and Career Awareness.
- Students will be given a rubric for how their mark (%) will be earned.
- A meeting with the Vice Principal will be completed as the final activity for CLC.
- More information will be shared at the first Grad Information meeting, September 23. (Done in Flex)
- Make sure you have created your account for your CLC portfolio at www.myblueprint.ca (new user activation key is "sardis")
- **CLC is due January 26, 2023 (end of semester one)**

CLC Timeline

- **September 2022**
 - ⇒ CLC presentation to all Grade 12 students in the first Grad Information Meeting on September 22 (Flex)
 - ⇒ If you have questions about CLC, contact Mr. Dartnell (A-G), Ms. Ego (H-P) or Mrs. Lightle (P-Z.)
- **January 26, 2023 (end of term 2)**
 - ⇒ All CLC requirements MUST be completed
- **April 20, 2023 (end of term 3)**
 - ⇒ Students will be removed from the graduation list and will not be able to attend graduation activities until CLC requirements have been met.

Grad Portraits

Grad portraits are separate from the regular school pictures and will be taken by a professional photographer from **January 9-13, 16-17** on the stage at Sardis Secondary. Book an appointment for portrait sittings in December (at www.signupgenius.com/go/sardis_2022grad_photo_signup.) The link will be on the SSS website. Retakes are **February 8-9**. This portrait will be shown at commencement, will be on our grad composite and is in the yearbook. All students must get a photo taken.

Grad Rings

Grad rings can be purchased through Jostens Grad Rings in the common area on **October 13-14** at lunch. Orders may be placed by contacting 604-341-4321 or 1-888-746-4626 or by going to www.jostens.com

Grad Information Meetings

Important information will be provided at Grad Information Meetings held on specific dates during Flex. As well, information and input (survey, grad forms, etc) will be required by Grads through their school district e-mail. This gives Grads the opportunity to have input into the Prom theme (colors, flowers, etc.), and selecting a class Valedictorian. It is important to have your voice heard.....this is your Graduation! Make sure you access the **Grad Info Meetings** (see pages 10/11 for dates).

BC Post Secondary Institution (PSI) Information Nights

Virtual BC PSI Information Fairs are scheduled for Oct. 7, 19, Nov. 3, 9, 18, Dec. 1 and 7 from 9am-7pm. Grade 12s will be given the opportunity to register and attend the Oct. 7th virtual session during Flex. Follow [sss_careers](https://www.sss.bc.ca/sss_careers) for important dates or e-mail lori_christensen@sd33.bc.ca for information.

Scholarships and Post-Secondary

- **Unlock Your Future– The Key to Scholarships** provides parents and students with information about the process of applying for money to assist with post secondary costs. Brittany Palmer will be doing a virtual presentation on **September 27th at 6:00 pm** for all parents and students interested.
- **Post Secondary School Info Session Night at SSS on October 17th at 6:00 pm** is another evening presentation for parents to learn how to assist their children in navigating careers and post-secondary. Organizations want to give money away to deserving students, BUT you must apply. All scholarships, bursaries and awards will be formally presented at the Awards, Bursaries and Scholarships Evening.

Post-Secondary Application and PSI Choices Form

The Ministry of Education will send your transcripts for free (up to 25) to a post secondary institution (PSI) of your choice once final marks are complete in June. To direct the sending of your transcripts, you must complete a form online at www.studenttranscripts.gov.bc.ca.

Students should start applying to Post Secondary Institutions beginning October 1st. Immediately after applying to PSIs, release your transcripts online to the universities (any you think you may want to attend) at www.studenttranscripts.gov.bc.ca.

Graduation Events

Auction, Cruise, Commencement, Banquet & Dance, Dry Grad

At grad events, school administration has a responsibility to ensure that all guests in attendance will conduct themselves appropriately, be respectful to all other graduates and guests, and comply with requests/follow direction from school staff.

- All guests to the Grad Cruise, Prom and Dry Grad must be a secondary student (gr. 10-12) from the Chilliwack School District
- All guests to the Grad Cruise, Prom and Dry Grad will be required to have a character reference from an SD#33 school principal or vice-principal (guest approval forms available at the office)
- For all formal grad functions, transportation will be provided by the School District, and students must use the provided transportation
- At the end of Term 3 (April 20) you MUST be in a position to complete the course requirements necessary to graduate by June 2023. If you are not in a position to graduate, you are NOT eligible to participate in the Commencement ceremonies, Grad Prom, and Dry Grad.

*PLEASE NOTE: All school rules apply and these events are free of drugs and alcohol. Students who come to these events suspected to be or under the influence of or in possession of drugs or alcohol will not be admitted. If it becomes apparent that a student is under the influence, he/she will be directed to leave. There will be no refunds. There are NO in and out privileges... once you leave you will not be allowed back in!

Grad Cruise

The Grad Cruise will take place in the Spring (date to be determined.)

Commencement Ceremony

Date:	Friday, June 16, 2023
Time:	6:00 pm (Grads need to be at the coliseum by 5:00 and be in line backstage by 5:30)
Place:	Chilliwack Coliseum

- This is a formal ceremony. Students must remain in their seats in gown and cap once commencement starts, and remain until the processional leaves at the end of the ceremony.
- Student and audience behavior is expected to be consistent with a formal ceremony of this type. (no noise makers, socializing during ceremony, leaving for pictures or visiting, etc.) Inappropriate behavior diminishes the quality of the ceremony for everyone.